



Print Audit 6 - How to Move Print Audit 6 and a Microsoft Access Database to a New Server

Overview

This document includes the steps to move Print Audit 6 and a Microsoft Access database to a new server.

Basic Steps

1. Install Print Audit 6 on the new server without creating a new database.
2. Move the Access database from the old server to the new server.
3. Reconfigure the Client workstations to point to the new server.

Step #1 – Install Print Audit 6 on the new server without creating a new database

Refer to the Step by Step Walkthrough instructions from the link below to complete the installation. The only difference when you are installing Print Audit 6 on the new server is that you do not want to create a new database in Step #5.

[Step by Step Walkthrough Installation Guide](#)

NOTE: Ensure that you download the most recent version of Print Audit 6 from the link below:

[Print Audit 6 Download](#)

Step #2 – Move the Microsoft Access database from the old server to the new server

Use the following instructions to move the database files from the old server to the new server.

1. On both the old and the new servers, stop the Database Communicators by going to Windows services or by right clicking the icon in the system tray.



2. There are two files created when you install a Microsoft Access database. By default, the database file will be named 'PA6DB.MDB' and 'PA6DB.MDW' and are located in the following location:
C:\Documents and Settings\USERLOGIN\My Documents

Move the files from the old server to the same folder on the new server (you may need to create a folder if the files are located in a different location than listed above)

3. On the new server, start the Database Communicator. You will have to browse and locate the 'PA6DB.MDB' file.

Step #3 - Reconfigure the Client workstations to point to the new server

There are a few different options to reconfigure the Client workstations to point to the new server.

1. The best method would be the same method used to initially deploy the Client. You will have to create a new Network Installation package and then deploy it. Please see the following document for more information on creating a Network Installation:
[Print Audit 6 Network Installation Guide](#)
2. You can also use the Print Audit 6 Client Status and Deployment tool to re-point the Client workstations.
 - a. Go to the Start Menu, Programs, Print Audit Inc., Advanced Tools and choose Client Status and Deployment.
 - b. Click the Query button and enter the domain or workgroup name to query the domain.
 - c. You can now select multiple workstations and choose 'Change Database Communicator Location' from the Push menu.
 - d. Enter the computer name or IP address of the new server and then choose Update.
 - e. Either reboot the workstation or have the user logoff and log back in for the change to take effect.
3. The last option is to update each Client manually.
 - a. Go to a Client workstation.
 - b. Open My Computer
 - c. Browse to C:\Program Files\Print Audit Inc\Print Audit 6\Client and double click the 'PA6CCUTL.EXE' file.
 - d. Enter the computer name or IP address of the new server and then choose OK.
 - e. Either reboot the workstation or have the user logoff and log back in for the change to take effect.